



Borough of Ben Avon Heights
Tuesday, May 12th, 2026 - Council Meeting Minutes

A quorum is in attendance

Present:

Council Members: Berardi, Hebert, Hudson, Lope, Morris, Neunder, Stiller

Fire: Meyer

Police: Hanny

Mayor: Dismukes

Solicitor: Vogel

Secretary: DiNuzzo

Residents: Pamela Pashki 21 Oxford Road

1. **Call to Order:** The meeting was called to order by Mr. Stiller.
2. **Approval of the April 2026 Meeting Minutes:** *A motion was made by Mr. Hudson to approve the April 2026 meeting minutes. Mr. Lope seconds the motion. Motion passed.*
3. **Approval of the April 2026 Financials:** *A motion was made by Mr. Hudson to approve the April 2026 financials. Mr. Lope seconds the motion. Mr. Hudson and Stiller believe the reports look on track and in line with expectations for revenue. Motion passed.*
 - a. **Grants:** Mr. Stiller noted the Borough currently has several projects underway that are heavily funded by grants the Borough received over the past few years. The Borough is tracking these and will begin submitting documentation to obtain reimbursement for work completed in some projects to offset some of the spending.
4. **Emergency Management:**
 - a. **Fire Report:** Chief Meyer reported for the month of April there were two calls for Ben Avon Heights due to trees that fell during the storms. He added to keep a look out on social media for their up-and-coming events this fall. Mr. Dismukes questioned if there were any updates from Avalon Borough regarding their Fire contract. Chief Meyer had no updates at this time.
 - b. **Police Report:** *Report below.* Additional traffic patrols requested by the Borough began in the month of April.
5. **Public Comment:** No comment from the public
6. **Infrastructure and Operations:**
 - a. **Engineers Report:** *Report below.*
 - b. **Canterbury Sidewalk project update:** The project is underway and Council noted the curbs and sidewalks look great. LSSE added, the project is moving as fast as it can, weather has been an issue. Council suggested reaching out to the residents on Canterbury reminding them to keep the vegetation trimmed back to help comply with the ADA sidewalk requirements.
 - c. **Sewer Project Phase II/III:** Phase II, the contractor is finishing up the project and is scheduled to complete the work. LSSE noted while they completed the CCTV work, they came across a problematic area on Banbury that they are currently brainstorming to resolve. In addition, there is a property where the sewer is in Ben Avon Heights, but they are Kilbuck residents.
 - d. **Electronic Speed Signs:** Mr. Hebert noted they are still problem solving the battery situation with the speed signs. He is still researching to find a solar company for maintenance. Council would like the Borough to purchase some

additional batteries as a temporary resolution at this time; it was suggested in the April meeting to rotate batteries. Mr. Hebert will reach out to Avalon DPW to request them to assist in replacing them.

7. Service and Contracts:

- a. **Fire:** Mr. Dismukes and Mr. Stiller noted Avalon continues to not engage in conversation or present any type of contract for the Borough to review and asked for Chief Meyer to keep them apprised of progress before the next meeting.

8. Green Spaces:

- a. **Park Maintenance update:** Mr. Lope noted they had Petrack plumbing turn the park water fountain on and Trugreen continues to treat the park as scheduled. He added A&N began their spring mowing schedule of the park; the hedges along Lynton will be trimmed back soon, A&N are short on staff at this time. Mrs. Neunder suggested the park mulch needs replenishment; she feels this should be done sooner rather than later and it should be around 100 yards of mulch. Mr. Lope added the Borough should look into adding flowers at the corner soon. The greenspace committee will research and obtain quotes for June's meeting. Greenspace also believes power washing the tennis court may damage the fragile state the surface is currently in; therefore, they will skip it this year.
- b. **Beautification Plan update:** Mr. Lope questioned if there were any other grants the Borough could apply for. LSSE noted the GETF grant opens at the end of summer and the LSA opens in the fall.
 - i. **Greenway trails & Recreation Program:**
 1. **Resolution 2026-03:** *A motion was made by Mrs. Berardi to approve the Resolution 2026-03 for the Greenway trails & recreation program. Mrs. Neunder seconds the motion.* Mr. Stiller noted this program has the same scope as the DCNR grant, which can be applied to the matching portion of the DCNR grant if it is awarded to the Borough. *Motion passed.*

9. Building, Zoning and Code Enforcement:

- a. **Zoning Ordinance update:** Mr. Stiller reminded Council there is a public hearing scheduled for May 27th, 2026 at 7pm at Shannopin country club. The ads are scheduled to run in the month of May; Mr. Lope will post notices in the Borough where they are required to be.
- b. **May Working Session Agenda:** There will be no working session for the month of May.
- c. **Code Enforcement Issues:**
 - i. **6 Stratford:** This issue went to court on May 6th. The Borough is currently waiting for an update.
 - ii. **Banbury DLC issue:** Mr. Stiller feels at this time the Borough should reach out to the resident through a written letter requesting the assistance to cut back the vegetation for Duquesne Light to be able to service this street light. Ms. Dinuzzo will advise once the letter is mailed.
- d. **Zoning Applications, Building Permits:** For the month of April there was one application submitted for 5 Biddeford Road: demolish existing deck, replace with 13x31' deck, 9'x19.5' inground pool, 7'x15.5' concrete pad, retaining wall on two sides less than 30".
- e. **Joint Comprehensive Plan Update:** Mr. Morris noted there was no movement on the project in April.

10. Administration:

- a. **Parking permit requests:** There were no permits for the month of April.
- b. **QVCOG updates:** Mr. Stiller noted electronic communication from the QVCOG is improving, he believes there have been some issues with transition at the executive director level there. He added the Borough received a small invoice from the QVCOG for a percentage of RAD allocation money: a percentage of the yearly increase that amounts to approx. \$100. Mrs. Neunder questioned at this point if it's worth continuing the Boroughs membership as she feels the Borough and Council are not utilizing the membership. Mr. Stiller noted there are multiple capabilities of the QVCOG that are not being utilized such as their grant department.
- c. **Memorial Day Parade Donation:** *A motion was made to approve the Memorial Day Parade by Mr. Morris. Mrs. Berardi seconds the motion.* Mrs. Neunder would like the Borough to send a notification out to the community about this event. *Motion passed.*
- d. **North Boroughs Community Day Firework Donation:** *A motion was made by Mr. Lope to approve the North Boroughs Community Day Firework donation. Mr. Hudson seconds the motion. Motion passed.*
- e. **ADA Website compliance:** Ms. DiNuzzo and Mr. Lope attended a virtual meeting with the company Revize who specialize in creating government websites. They reached out to the Borough a few weeks prior to discuss up-and-coming deadlines put into place by the department of justice under Title II of the ADA requiring government websites to be ADA compatible. Currently, Ben Avon Heights website would not meet those requirements as different font colors, sizes and photo descriptions need to be in place on our website. Due to the size of Ben Avon Heights, the Borough would not be required to update the website until April 2028. It was agreed by Council to

4. Canterbury Road Sidewalk and Curb Improvements

LSA Grant awarded in the amount of \$181,100.00, effective from October 22, 2024, to June 30, 2027. LSSE sent award letter to Borough on October 15, 2025. LSSE sent Borough preconstruction meeting minutes on December 2, 2025. Borough obtained additional MTF grant in the amount of \$250,000. LSSE sent the Borough Change Order No. 1 on December 24, 2025. LSSE issued Notice to Proceed and Periodical Estimate on January 23, 2026, to the Borough. LSSE sent Borough Change Order on February 10, 2026. Letter was sent to Contractor requesting a schedule with a completion date of May. Work is ongoing and will be working for approximately two more weeks.

5. Park Maintenance and Beautification Plan

- The DCNR grant application was submitted on April 28, 2026 and transmitted to client.

6. Miscellaneous

- LSSE submitted the 2025 Chapter 94 Annual Report and Municipal Information Request data to ALCOSAN on February 25, 2026.

Grants Due Next Quarter:

Program	Requests	Due Date	Comments
2026 DCNR	\$200k-\$250k	April 30, 2025	Parks 50% Match
2026 CFA – ACT 13 Greenways Trails and Rec	\$250k Max	May 31, 2026	15 % Match
2026 CFA – ACT 13 Watershed Restoration	\$300k Max	May 31, 2026	15 % Match
2026 CFA – ACT 13 Sewage Facility	\$100k Max	May 31, 2026	50 % Match
2026 CFA – ACT 13 Flood Mitigation	\$500k Max	May 31, 2026	15 % Match
2026 People Parks & Community	\$30k Max	May 29, 2026	Opens April 16, 2026
2026 ACED-CD Yr 53	\$50k Min.	Not Announced	
2026 ACED GEDTF	\$150k - \$500k	Not Announced	
2026 CFA-LSA	\$25k - \$1Million	Not Announced	
2026 DEP-Growing Greener		Not Announced	
2026 CFA - PASWS		Not Announced	

Grant Award Summary:

Project	Grant Source	Grant Award	Match	Status
Canterbury Road Pedestrian Improvements	2023 – CFA LSA	\$181,100.00	\$0.00	Under Construction
Sanitary Sewer Improvements Project	2023 – CFA Small Water and Sewer	\$257,053.00	15%	Under Construction
2022 Sanitary Sewer Lining Repairs	2022 CFA LSA	\$149,905.00	\$0.00	All work is complete
Phase III Sanitary Sewer Operation and Maintenance Repairs	2024 – CFA LSA	\$346,671.00	\$0.00	Awarded December 2025
Canterbury Road Pedestrian Improvements	2024 MTF	\$250,000.00	\$0.00	Under Construction

Billing Summary for the Month of March:

Project	Invoice Number	Invoice Date	Project Total (Since January 2026)	Invoice Amount
Meetings as Requested	202604108	4/15/2026	\$1,636.49	\$309.50
2026 Miscellaneous Services	202604109	4/15/2026	\$2,873.90	\$1,123.12
Phase 2 COA			\$0.00	\$0.00
2024 Sanitary Sewer O&M Repairs Project	202604112	4/15/2026	\$4,368.51	\$1,264.50
COA Services			\$0.00	\$0.00
Park Maintenance and Beautification Plan			\$0.00	\$0.00
Canterbury Road Sidewalk Improvements	202604113	4/15/2026	\$1,384.86	\$615.61
2026 Roadway Improvement Program			\$0.00	\$0.00
2025 Chapter 94 Report			\$1,947.50	\$0.00
Shannopin Country Club Dye Test/CCTV Review	202604110	4/15/2026	\$418.75	\$418.75
15 New Brighton Road Dye Test/CCTV Review	202604111	4/15/2026	\$368.50	\$368.50
2026 DCNR Grant	202604114	4/15/2026	\$1,951.00	\$1,951.00
			Billing Total	\$6,050.98

**CALL SERVICE REPORT GROUPED BY DESCRIPTION
INCIDENTS REPORTED BETWEEN 04/01/2026 AND 04/30/2026
BEN AVON HEIGHTS**

DESCRIPTION	APR CALLS	YTD CALLS
Animal Complaint - Injured/Deceased Deer	0	1
Burglar Alarm-Residence	0	1
DPW Request	0	12
EMS Call	1	6
Fire Alarm-Residence	1	1
Parking Complaint	0	1
Parking Tickets	1	1
Police Detail - Directed Patrol	64	239
Police Info	0	1
Traffic Citations	7	7
Traffic Post	1	1
Traffic Stop	1	1
Tree Down	0	2
Vehicle Lockout	1	1
Warnings - Traffic	5	5
Welfare Check	0	1
Wires Down	0	3
	82	284

