



Borough of Ben Avon Heights
Tuesday, June 10th, 2025 - Council Meeting Minutes
A quorum is in attendance

Present:

Council Members: Berardi, Dawley, Lope, Morris, Stiller

Fire: Chief Mayer

Police: Chief Hanny

Mayor: Dismukes

Solicitor: Hosa

Secretary: DiNuzzo

Residents:

Call to Order: Mr. Stiller started the meeting at 7pm

- 1. Approval of May 2025 meeting minutes:** *A motion was made by Mr. Lope to approve the May 2025 meeting minutes. Mrs. Berardi seconds the motion. Motion passed.*
- 2. Approval of May 2025 financials:** *A motion was made by Mr. Dawley to approve the May 2025 financials. Mrs. Berardi seconds the motion.* Mr. Lope had a few concerns with the financial reports when looking at the budget performance document. The amount in line 410.05 of \$406.29 he believes should be in line 410.06 for lawn maintenance. He also would like to review the invoices that were entered into line 410.07 to confirm if they belong in another line. He would also like the Borough to confirm with the accountant if an insurance payment was made in the month of May. Mr. Stiller added that the Borough earned income tax collected is beginning to match what the Borough collected in 2024; currently the Borough has collected \$66,000 whereas in 2024 it was \$70,000. He also noted that the Borough is still waiting on the LSA grant reimbursement. Mr. Morris questioned what the charge was for line 410.11. Mr. Stiller suggested it was for the tree removal at the park. *Motion passed.*
 - a. Approval of payment of bills ending in May:** *A motion was made by Mr. Dawley. Mr. Morris seconds the motion. Motion passed.*
- 3. Emergency Management:**
 - a. Fire:** Chief Mayer reported that for the month of April there was only 1 call for Ben Avon Heights, a fire alarm at Shannopin Country Club. He also added that in January 2025 they welcomed 9 new members; last month 7 out of those 9 completed the required training to be able to enter structure fires. He added, this is a remarkable development, but first responders are still seeking new recruits.
 - b. Police:** *Report below.* The chief noted some juveniles were recently ringing doorbells in the area. He also added that they reviewed the speed sign data that the Borough supplied Ohio Township police and will plan their patrols accordingly. Mr. Stiller informed Chief that the Borough recently sent out a notification to the residents reminding them to lock doors and to keep valuables out of cars due to the uptick in break-ins in surrounding areas. The chief added, if you see something, say something. Mr. Dismukes questioned if these recent upticks were organized, targeted or random. Chief added that he cannot specifically discuss any that occurred in the area recently, but nationwide, random break-ins have decreased.
- 4. Public Comment:** Doug Dorsch dining services manager at Shannopin Country Club came to Council with concerns over the condition of Courtney Mill Road. The concern is mainly over the section that connects from Ben Avon Heights Road to the back of Shannopin Country Club. This section of the road has been deteriorating rapidly with the heavy rains, and currently there is a massive pothole, and he believes it's only a matter of time before damage occurs to a vehicle. This is the road that Shannopin vendors use, including employees. He understands this road is chopped up over multiple municipalities but

he was hoping for some movement on fixing this issue as soon as possible. Mr. Dismukes wanted an update on the Courtney mill project. Mr. Stiller updated the public that there is a joint plan in action with Kilbuck to fix this section of the road. The joint agreement occurred at the end of 2024, which was too late to make any movements with bids. The last update the Borough had, Killbuck, was in the process of bidding the project out. Mr. Dismukes strongly suggested a quick temporary fix by Avalon to fill the hole with dirt. Mr. Stiller will check in with Kilbuck on this project and also reach out to Avalon DPW for assistance on fixing this hole.

5. Infrastructure and Operations:

- a. Engineers report: (Memo below):
- b. Phase I sewer project update: LSSE noted that they are on the final steps with final restorations and then the contract will be completed. It was added that the Borough should receive the LSA grant reimbursement by the end of this week.
- c. Phase II sewer project: LSSE updated Council that they had a total of 3 bidders for this project, with Jet Jack being the lowest bid at \$218,000, their recommendation is to go with Jet Jack, not only due to the low bid, but because of the work just completed on the last project.
 - i. Approval of bid award: A motion was made by Mr. Dawley to approve the bid award to Jet Jack for \$218,390.00. Mrs. Berardi seconds the motion. Mr. Morris questioned a 15% match from the Borough. He also questioned if the extra unused grant money could be used on another project. Mr. Heyl noted that this would have to be approved, but a possibility. Motion passed.
- d. Canterbury Road sidewalk grant award update: LSSE noted they are going to begin the surveying for this project. This will help them plan, design and assess the need for any type of easements.
- e. Electric Speed Sign update: Mr. Stiller updated Council that the sign on New Brighton stopped working due to a battery issue, Avalon is currently helping the Borough troubleshoot the issue. Mrs. Berardi noted that the Perrysville sign is hard to see as there are some branches in the way. Mr. Stiller added that he has put in a ticket to have the branches cut back with PennDot. He continued, anyone can report items like this directly to the PennDot portal (as well as other road issues like dead animals on the road, snow/ice, overreaching vegetation etc). You can find the link in the Annual Report on the Borough website.

6. Services/Contracts:

- a. 2026 Waste/Recycling Contract Bid Opening: The Borough received a total of 3 bids. When opened, there were three bids for the 3-year contract and 1 bid for the 1-year contract. Council will vote on this at the July meeting.
1 year bid:

<u>Waste Management</u>	
Monthly Price per household	\$56.32
additional:	
rear yard	\$71.32
senior discount	\$50.69
additional 96 gallon carts	\$9.81
*Service would be Wednesday for trash & recycling	

Valley Waste

NO BID

County Haul

NO BID

3 year bid:

<u>County Hauling LLC</u>		<u>year 1</u>	<u>year 2</u>	<u>year 3</u>
		\$29.25	\$30.27	\$31.48
additional services:				
	<u>rear yard</u>	\$20	\$21	\$22
	<u>senior discount</u>	-	-	-
	<u>additional charge</u>	-	-	-

*no note of different service day

<u>Valley Waste</u>				
		\$32.29	\$33.58	\$34.92
additional services:				
	<u>rear yard</u>	\$25	\$25	\$25
	<u>senior discount</u>	-	-	-
	<u>additional charge</u>	-	-	-

*no note of different service day

<u>Waste Management</u>				
		\$35.69	\$37.87	\$40.52
additional services:				
	<u>rear yard</u>	\$50.39	\$52.87	\$55.52
	<u>senior discount</u>	\$31.85	\$34.08	\$36.47
	<u>additional charge</u>	\$9.81	\$10.50	\$11.24

*service would be Wednesday for trash & recycling

- b. QVCOG update: Mr. Stiller updated Council that Sewickley Hills joined shortly after Ben Avon Heights, making them the 18th member. The main discussion was looking at options in the north shore Beaver to reconnect the Manchester & Chateau communities as the addition of route 65 has split the communities in half.

7. Green Spaces:

- a. Park Maintenance update: Mr. Lope noted that they have worked out the lawn cutting dates with A&N as there was some confusion prior. He added that a resident complained about the green area around Briar Cliff, they had this area cleaned up and added tick treatment to this area.
- b. Beautification Plan update: Mrs. Berardi noted that LSSE interpreted the residents' thoughts and applied it into a bubble map. The greenspace committee reviewed 5 different maps, which show what the residents wanted, which will then help the committee determine what to do with the park space. LSSE will refine these and greenspace will be able to present these to Council at the next meeting.

8. Building, Zoning and Code Enforcement:

- a. Zoning Ordinance update: Mr. Stiller noted that they sent off the section for both the zoning hearing board and zoning officer to review. He requested their feedback for the June working session.
- b. June Working Session agenda: The June working session is June 24th.
- c. Zoning applications, Building permits, Code enforcement:
- 17 Oxford Road: Harshman worked with the residents at 17 Oxford, they gave the residents a time line to complete the removal of the structure. In the last review of the property all parts were removed other than 1 piece of plywood.
 - Zoning Applications: For the month of May there were two applications submitted: 21 New Brighton to replace a maintenance closet attached to the garage, and 10 Wilson Drive to build a 30' fence 4' privacy 2' aluminum spindles, as well as a 60' picket fence at 4' tall along the side yard.
- d. Joint Comprehensive Plan Update: Mr. Morris does not have any updates for this meeting.

9. Administration:

- a. Parking permit requests: For the month of May, there were no parking permit requests.

10. Executive session, personnel: 7:49pm

11. Regular Session began: 7:58pm

12. Meeting adjourned at: 8pm

Jessica DiNuzzo, Secretary

**CALL SERVICE REPORT GROUPED BY DESCRIPTION
INCIDENTS REPORTED BETWEEN 05/01/2025 AND 05/31/2025
BEN AVON HEIGHTS**

DESCRIPTION	MAY CALLS	YTD CALLS
Accident/Reportable	0	1
Animal Complaint	1	1
Burglar Alarm-Residence	0	1
Disabled Vehicle	0	1
DPW Request	0	20
EMS Call	0	3
Fire Alarm-Business	1	1
Fire Alarm-Natural Gas	0	1
Fire Alarm-Residence	0	1
Juvenile Disturbance	1	2
Parking Ticket	0	1
Police Detail - Crossing Guard	0	7
Police Detail - Directed Patrol	56	268
Road Closed/Open	2	2
Road Hazard	0	3
Service of Official Documents	1	1
Solicitor Complaint	0	2
Suspicious Vehicle	0	1
Traffic Citations	2	21
Traffic Complaint	1	1
Traffic Post	1	1
Tree Down	0	2
Utility Complaint	0	1
Vehicle Lockout	0	2
Warnings - Traffic	7	26
Welfare Check	1	1
Wires Down	0	1
	<hr/> 74	<hr/> 373



846 Fourth Avenue, Coraopolis, PA 15108
(412) 264-4400 • (412) 264-1200 Fax

MEMO

TO: Ben Avon Heights Borough DATE: June 6, 2025

FROM: Kevin A. Brett, P.E. S. O. NO.: 452-001
John R. Heyl, P.E., CPESC

SUBJECT: **June 10, 2025 Meeting
Engineering Report**

cc:

Following is a summary of the engineering services provided since the last Engineering Report:

1. **Phase II Consent Order and Agreement (COA)**

Task for the remainder of the Order includes continued O&M and reporting of SSOs.

2. **Sanitary Sewer Operations and Maintenance (O&M)**

Phase I O&M Repairs – Contract No. 23-S1 (Re-Bid):

- *Borough was awarded \$149,905.00 LSA Grant*
- *Base Bid and Add Alternate No. 1 were awarded via letter dated August 2, 2024 to Jet Jack, Inc.*
- *A Pre-Construction field meeting was held on September 16, 2024.*
- *The Notice to Proceed was transmitted to the Borough on September 24, 2024.*
- *PennDOT Highway Occupancy Permit has been renewed on November 4, 2024.*
- *Change Order No. 1 (increase of \$46,010.00) was issued to the Borough on December 6, 2024 for additional work regarding partial sewer collapse requiring in-trench repair.*
- *Partial Payment No. 1 submitted by Jet Jack, Inc. on January 10, 2025. LSSE issued letter dated January 13, 2025 recommending payment in the amount of \$162,383.50 (Attachment A).*
- *Sanitary sewer repair work is complete. Final roadway restoration was completed at the Cambridge Road and Banbury Lane manhole installation sites.*
- *On March 27, 2025, a Borough owned sanitary sewer line on Banbury Lane was damaged during the installation of a new electric pole by Duquesne Light Company. The damaged pipe segment was lined in December 2024 as a part of*

Contract No. 23-S1 project. Jet Jack, Inc. performed an emergency spot repair of the damaged section of the sanitary sewer on March 28, 2025. Jet Jack, Inc. submitted the Emergency Repair Invoice in the amount of \$15,432.00 on April 8, 2025. Change Order No. 2 (+\$15,432.00) and Partial Payment No. 2 Revised (\$37,795.70) have been provided to the Borough for consideration on May 8, 2025.

Phase II-V O&M Repairs – Contract No. 25-S1:

- *PA Small Water and Sewer Grant awarded in the amount of \$257,053.00.*
- *Design completed and to include Add Alternates 2, 3 and 4 from Contract No. 23-S1.*
- *A letter and exhibit summarizing the Construction Phases I, II, and III for Year 1-5 of O&M CCTV inspection footage was transmitted to the Borough on December 4, 2024.*
- *LSSE is providing the Borough with the Advertisement for placement in the newspaper of record to bid the Phase II Sanitary Sewer O&M Repairs project, with bid opening tentatively scheduled for June 5, 2025. On May 15, 2025, the Commonwealth Financing Authority approved utilization of the PA Small Water and Sewer Grant funds for an expanded scope of work including repairs in the Year 4 (2023) and Year 5 (2024) O&M areas. LSSE transmitted the Advertisement. Bid opening scheduled for June 5, 2025.*

3. **MS4 Permit**

MS4 Waiver was approved through 2028. LSSE issued a summary memo on the Draft 2026 General Permit Updates on March 12, 2025.

4. **Canterbury Road Sidewalk and Curb Improvements**

LSA Grant awarded in the amount of \$181,100.00, effective from October 22, 2024 to June 30, 2027. LSSE to provide a service order for engineering services. Surveys anticipated to be completed third week of June.

5. **Park Maintenance and Beautification Plan**

- *Community Engagement meeting held on April 22, 2025.*
- **Presentation of results/discussion with Greens Committee in Teams meeting on 5/5/2025.**
 - **Revision of Community Engagement summary document for Council to post on their website.**
- **Preparation of Functional Diagrams and presentation/discussion with Greens Committee on 5/21/2025.**
 - **Awaiting feedback from Greens Committee and timeline review before preparation of preliminary Conceptual layouts of park improvements.**

7. **Miscellaneous**

- *None.*

Grants Due Next Quarter:

CFA – Multimodal: Open March 1, 2025 / Due July 31, 2025

- Projects with total cost over \$100,000
- Max Grant Award - \$3 Million
- 30% Match
- Development, rehabilitation and enhancement of transportation assets to existing communities, streetscape, lighting, sidewalk enhancement, pedestrian safety, connectivity of transportation assets and transit-oriented development.